CJSHS School Wide Action Plan 2015—2016

SMART Goal – Strategic/Measurable/Attainable/Results-Oriented/Time Bound

School: Calistoga JSHS   **Grade Level / Subject:** School Wide   **Team Leader / Point of Contact:** David Kumamoto

Team Members Present: Leadership Team   **Date:** March 3, 2015

District Goal: Ensure Academic Excellence for All Students

School Goal #1: Professional Development Plan

Team Smart Goal	Instructional Strategies & Action Steps	Person(s) Responsible	Timeline	Evidence of Effectiveness

1) To design and implement a professional development program and calendar that addresses the school's changing instructional and curricular needs.	1) Leadership Team will meet during first quarter to refine Professional Development plan.
	  a. Long-term English Learner support via AVID strategies.
	  b. Ongoing technology integration and tools.
	  c. Ongoing PBL implementation.
	  d. Common Core State Standards.
	2) The calendar will be distributed to staff through the Google Calendar.
		- Principal
		- Leadership Team
			Leadership Team will meet by 9/16/15, and calendar will be created and shared by October 5, 2015	1) How often the calendar is used for professional development opportunities.
				2) How much the themes of the professional development calendar align themselves to the overall theme of professional development that year.
				3) Improvement in student performance both in the classroom and on standardized test scores.

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School Goal #2: Develop and use Common Core State Standards aligned pacing guides and benchmark exams for all core areas.

Team Smart Goal	Instructional Strategies & Action Steps	Person(s) Responsible	Timeline	Evidence of Effectiveness
1) Secure/create and distribute rubrics and student writing exemplars for each type of writing demanded by the CCSS via Google Drive and binder. 2) Design and implement both pacing guides and benchmark exams for all core areas. 3) Provide training for all staff in OARS assessment management system so that staff can review data quarterly and use it to drive instruction and re-teaching efforts.	1) CCSS support and English Department to distribute these to all staff. 2) Leadership team set a timeline for implementation including training schedule. 3) Department and School Wide use of collaboration time and staff development days to design and implement pacing guides, standards aligned benchmark exams, and benchmark score evaluation methods.	- CCSS Support Principal - Leadership Team - Departments	1) 8/13/15 2) 9/30/15 3) 10/12/15	1) Pacing guides for all core content areas. 2) Standards aligned benchmarks including writing assessments for all core content areas. 3) Evidence of re-teaching based on benchmark results.

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District Goal: Ensure Academic Excellence for All Students

School Goal #3: Continue to eliminate achievement gap and implement an English learner support system.

Team Smart Goal	Instructional Strategies & Action Steps	Person(s) Responsible	Timeline	Evidence of Effectiveness
1) Strengthen implementation of AVID strategies school wide. 2) Support English learners through ELD Summer Program, language support tutor, Americorps mentoring fellow, and Americorps STEM fellow.	1) The AVID Site Team will report to the Principal and the leadership team to discuss ways to utilize AVID strategies school wide. AVID Site Plan to be created during Summer Institute and aligned to this Action Plan and the LCAP. 2) English Learner coordinator and administration identify, implement, and monitor English learner support programs.	- Principal - Leadership Team - AVID Coordinator - EL Coordinator	1) Begin implementation on August 10, 2015 2) 2015-2016 school year	1) AVID Site Plan, attendance at Summer Institute, agendas for AVID strategies trainings, academic vocabulary instruction, and Cornell notes in use in all classrooms. 2) Improvement in student performance both in the classroom and on State Standardized Test Scores among our EL student population.

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District Goal: Ensure Academic Excellence for All Students

School Goal #4: Incorporate More Technology into the Classroom

Team Smart Goal	Instructional Strategies & Action Steps	Person(s) Responsible	Timeline	Evidence of Effectiveness
1) Continue to implement more Project-based Learning into the curriculum. 2) Continue to support staff use of instructional strategies that make of use of technology (e.g. NewsElA, Khan Academy, and KnowRe)	1) Continue routine "Critical Friends" protocols for staff to plan and reflect on PBL units. 2) Utilize department collaboration time to analyze and interpret assessment and progress data from various online teaching and learning tools.	- Principal - Leadership Team - Staff and Departments	1) Staff members present strategic use of technology at each weekly staff meeting. 2) Monthly departments meetings.	1) Evidence of more critical thinking and collaboration within the classroom due to the presence of more Project-based Learning. 2) Staff and department meeting agendas and minutes.

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Team Members Present: Leadership Team   **Date:** March 3, 2015

District Goal: Ensure Academic Excellence for All Students

School Goal #5: Incorporate the "Learning Walks" process school wide

Team Smart Goal	Instructional Strategies & Action Steps	Person(s) Responsible	Timeline	Evidence of Effectiveness
1) Use bi-annual Learning Walks to evaluate the effectiveness of the professional development plan and instructional strategies. 2) Emphasize the Learning Walks process as a way to determine the presence of AVID and EL support strategies and project-based learning. 2) Use the Learning Walks process as a way for teachers to engage in a peer-to-peer observation process.	1) Leadership Team will meet to determine schedule and implementation of biannual Learning Walks. 2) Entire staff will meet to determine level of effectiveness of Learning Walks in regards to meeting CJSHS professional development needs. 3) Entire staff will agree to keep the Learning Walks process in perspective as a tool to engage in peer-to-peer observations.	- Principal - Leadership Team - CJSHS Staff	1) 10/5/15 2) 2015-2016 School Year 3) 2015-2016 School Year	1) Improvement in student performance both in the classroom and on State Standardized Test Scores. 1) Evaluation of Professional Development Program and changes processed at the end of the school year.