CJSHS School Wide Action Plan 2012/2013
SMART Goal - Strategic/Measurable/Attainable/Results-Oriented/Time-Bound

School: Calistoga JSHS   **Grade Level/Subject**: School Wide   **Team Leader/Point of Contact**: Richard Savage

Team Members Present: Leadership Team   **Date:** 4/18/12

District Goal: Ensure Academic Excellence for All Students

School Goal #1: Professional Development Plan

Team SMART Goal	Instructional Strategies and Action Steps	Person(s) Responsible	Timeline	Evidence of Effectiveness
To design and implement a Professional Development Program and Calendar that addresses the school's changing instructional and curricular needs.	1) Leadership Team will meet during summer retreat to develop Professional Development Focus. 2) Assignments will be made to gather information for the development of the calendar. 3) The calendar will be posted on the school website and made available in the office.	- Principal - Leadership Team - Individuals given assignments to seek information to develop and promote calendar	10/1/2012	1) How often the calendar is used for individual Prof Dev opportunities. 2) How much the themes of the Prof Dev calendar align themselves to the overall theme of Prof Dev that year. 3) Improvement in student performance both in the classroom and on State Standardized Test Scores.

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School Goal #2: Develop and use state standards aligned benchmark exams for all core areas

Team SMART Goal	Instructional Strategies and Action Steps	Person(s) Responsible	Timeline	Evidence of Effectiveness
1) Evaluate the current data management program and explore other options that would better serve CJSHS needs. 2) Implement new management system and provide necessary support and training to all staff members. 3) Design and implement both pacing guides and benchmark exams for all core areas 4) Implement a benchmark score evaluation method to drive re-teaching efforts	1) Leadership Team will meet during the fall 2012 to take a closer look at a minimum of three other data management systems. 2) Leadership team will decide on a new management system and set a timeline for implementation including training schedule. 3) Department and School Wide use of collaboration time and staff development days to design and implement pacing guides, standards aligned benchmark exams, and benchmark score evaluation methods.	- Principal - Leadership Team - Departments of teachers	1) 11/1/12 2) 12/1/12 3) 4/1/13	1) Accomplishment of these goals: Have the pacing guides been developed? Are we using standards aligned benchmarks? Are we re-teaching standards based on benchmark exam results? 2) Improvement in student performance both in the classroom and on State Standardized Test Scores.

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School Goal #3: Continue to eliminate achievement gap and implement an English Learner Coordinator

Team SMART Goal	Instructional Strategies and Action Steps	Person(s) Responsible	Timeline	Evidence of Effectiveness
1) Continue a school wide focus on the fostering of a culture of high expectations for all students. 2) Continue the development and growth of the AVID program on campus. 3) Implement the English Learner Coordinator position	1) Leadership Team will meet during summer retreat to design ways to continue the development of a culture of having high expectations for all students. 2) The AVID coordinator will report to the Principal and the leadership team to discuss ways to grow and support the AVID program. 3) The English Learner position will be posted and filled. This person will regularly monitor the success and progress of our EL student population and report to the Principal every five weeks (grade reporting period).	- Principal - Leadership Team - AVID Coordinator - EL Coordinator	1) 6/7/12 2) 2012/13 School Year 3) 8/17/12 and then report monthly thereafter.	1) Improvement in student performance both in the classroom and on State Standardized Test Scores among our EL student population.

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School Goal #4: Incorporate More Technology into the Classroom

Team SMART Goal	Instructional Strategies and Action Steps	Person(s) Responsible	Timeline	Evidence of Effectiveness
1) Upgrade school's technology infrastructure. 2) Continue to explore and implement more Project-based Learning into the curriculum. 3) Create a new computer lab with the capacity to serve a full class of 32 students that will primarily be used as a CAD Lab.	1) District Office and School Board will continue to meet with architects and contractors to meet deadlines and implement upgrades. The Principal will remain apprised of progress to improvements. 2) The leadership team will meet to discuss and implement further Project-based Learning possibilities 3) Maintenance, the District Office, and the Principal will continue to monitor progress of the computer lab project.	- Principal - Leadership Team - District Office - General Contractor - Architects - School Board - Maintenance	1) 2012/13 School Year 2) 2012/13 School Year 3) June and July 2012.	1) Upgraded technology infrastructure is in place with more network stability and effectiveness. 2) Evidence of more critical thinking and collaboration within the classroom due to the presence of more Project-based Learning. 3) The existence of an additional computer lab that can serve a full class of 32 students.

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District Goal: Ensure Academic Excellence for All Students

School Goal #5: Incorporate the Classroom Walk Through process

Team SMART Goal	Instructional Strategies and Action Steps	Person(s) Responsible	Timeline	Evidence of Effectiveness
1) Use quarterly Classroom Walk Throughs (CWT's) to evaluate the effectiveness of the professional development plan and instructional strategies 2) Emphasize the CWT process as a way to determine the presence of checking for understanding strategies and project-based learning. 3) Use the CWT process as a way for teachers to engage in a peer-to-peer observation process	1) Leadership Team will meet to determine schedule and implementation of quarterly CWT's 2) Entire staff will meet to determine level of effectiveness of CWT in regards to meeting CJSHS professional development needs. 3) Entire staff will agree to keep the CWT process in perspective as a tool to engage in peer-to-peer observations.	- Principal - Leadership Team - CJSHS Staff	1) 10/1/12 1a) Evaluation of Prof Dev program by 5/1/13 2) 2012/13 School Year 3) 2012/13 School Year	1) Improvement in student performance both in the classroom and on State Standardized Test Scores. 2) Evaluation of Professional Development Program and changes processed at the end of the school year.